



**INSTITUTE OF MANAGEMENT IN GOVERNMENT**

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**REBUILD KERALA INITIATIVE  
WORKSHOP ON PROCUREMENT PRACTICES**

**4<sup>th</sup> April, 2024**

**Course Directors** : **Dr.S.Sajeev** (Professor, IMG) Mob : 9446238843  
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**PROGRAMME SCHEDULE**

**OSP - 4**

<b>TIME</b>	<b>TOPIC</b>	<b>FACULTY</b>	<b>METHOD</b>
09:30am-11:30am	Course Assembly, Registration and Introduction  Introductory Exercise - Orientation on Resilient Kerala Program General Principles of Govt. Procurement – Overview of public procurement framework-  Delegation of Financial Powers, and relevant Government Orders, Understanding the Government's spending cycle, payment and auditing  Various Procurement Methods, Guidance on Preparation of procurement documents, with a focus on key parameters for the qualification criteria  Importance of including Procurement Plan in Action Plans, guidance to prepare Procurement Plan and using it for monitoring (Procurement Key Performance Indicators)	Dr. B.R. Prasannakumar Finance Officer (Rtd.) Central University Kasaragod	True/False – EB Questionnaire  Lecture/ PowerPoint  Lecture & IRQ
	<b>TEA BREAK</b>		

11.45am - 1.15pm	<p>Contract Management</p> <p>Dealing with procurement related complaints and resolution</p> <p>Oversight Agencies- C&amp;AG – Central Vigilance Commission, Methods of dispute resolution and arbitration</p>	<p>Dr. B.R. Prasannakumar Finance Officer (Rtd.) Central University Kasaragods</p>	<p>Guided Reading – Familiarisation with documents in codes and manuals</p>
	<b>LUNCH BREAK</b>		
2.00pm – 3.00pm	E-tendering – An Overview	<p>Smt.Rakhi Raj Software Application - Support Engineer Kerala State IT Mission</p>	Lecture- PowerPoint - Discussion
3.00pm – 4.00pm	Mandatory compliance requirements for World Bank’s financed projects (PforR)	<p>Mr. Vedamurthy Angadi Jayadevappa Procurement Specialist – World Bank (Online)</p>	Lecture- PowerPoint - Discussion
	<b>TEA BREAK</b>		
4.15pm – 5.00pm	<p>Workshop Outcome – Group Discussion</p> <p>Evaluation – Immediate Reaction Questionnaire</p>		<p>Practical Questionnaire – Example – IRQ</p>
5.00pm - 5.30pm	Valediction – Certification of participants		

